IDENTIFICATION TECHNICIAN I

Class Definition

Under close supervision, processes prisoners and collects and preserves evidence used in the identification and prosecution of criminals.

Distinguishing Characteristics

Identification Technician I is the entry level class in the Identification Technician series. Under close supervision, incumbents collect and preserve evidence in the field and at headquarters used in the prosecution of criminals, identify persons through fingerprints, and prepare and process criminal identification records. This class is distinguished from Identification Technician II in that the latter is the journey level class in which incumbents perform the full range of duties under a minimum of supervision. Incumbents may be assigned to any eight-hour shift including nights, weekends, and holidays.

Typical Tasks

(An incumbent may not be assigned all duties listed, nor do the examples cover all duties which may be assigned.)

Operates photographic equipment; conducts crime scene investigations; collects and preserves evidence; makes crime scene sketches and scale drawings for court presentations.

Testifies in court as an expert witness regarding evidence.

Takes fingerprints as required for arrest records, permits, licenses, etc.; classifies, searches for, and files fingerprints.

Performs various crime lab procedures such as chemical development of latent prints, collecting gunshot residue used for analysis, number restoration, and semen stain floresence test.

May operate an automated fingerprint identification system including preparation of latent prints for entry into the system, entry of latent prints, retrieval and comparison.

Performs routine clerical work, i.e., typing, filing and record keeping; prepares police reports.

Performs related duties as required.

Knowledge, Abilities and Skills

Knowledge of standard fingerprint classification and latent comparison methods, practices, records and equipment utilized to record and document.

Ability to acquire knowledge of modern methods, practices and techniques of police work involving criminal investigation.

Ability to acquire knowledge of photography.

Ability to lift latent fingerprints and to classify fingerprints accurately.

Ability to establish and maintain effective working relationships.

Ability to testify in court as an expert witness.

Ability to maintain detailed criminal records and to prepare reports.

Ability to acquire skill in taking photographs.

Skill in taking, classifying, identifying and comparing fingerprints.

Minimum Requirements

Familiarity with the procedures for taking, classifying and filing fingerprints under the Henry System.

Necessary Special Requirement

Possession of a valid California Driver's License may be required at time of appointment.

APPROVED: _____   DATE: _____
                         Director of Personnel

MR/CT/co/12/l2/89
+213/SPEC3